



**TAKAFUL  
BRUNEI**

## **CAREER OPPORTUNITIES**

### **FINANCE & ACCOUNTING OFFICER**

The role of the Finance & Accounting Officer includes and is not limited to the following:

- To ensure the daily operational task and financial reporting cycle is performing systematically;
- To achieving the overall tasks of financial reporting, with solid analytical and numeracy support;
- Design, maintaining and update finance process and procedures.

#### **Minimum Requirements**

Bachelor's Degree in Accounting and Finance or Certified Accounting Technician or equivalent degree or minimum 3-5 year working experience.

#### **Key Competencies Required**

Excellent oral communication, high level writing skills to produce high quality documents and a high degree of initiative.

For interested applicants, please complete our **Online Application Form** at <https://takafulbrunei.com.bn/career/> or send your complete CV with relevant documents and covering letter to our Human Resources Division email at [hr@takafulbrunei.com.bn](mailto:hr@takafulbrunei.com.bn).

All applications must reach us by **30th June 2022**.

**Only short-listed candidates will be notified.**