



IT Services Professional Executive – ETL Analyst

Reporting To IT Services Manager and Head of IT

Responsibilities

- Monitor daily Extract Transform Load (ETL) job execution and ensure successful completion.
- Identify, investigate, and report ETL job failures or abnormalities.
- Perform first-level troubleshooting and recovery actions.
- Escalate complex issues to ETL Specialist or relevant teams.
- Ensure ETL processes are completed within defined schedules.
- Assist in development and modification of ETL programs.
- Support implementation of change requests and system enhancements.
- Assist in developing data mappings, transformations, and workflows.
- Perform unit testing and support System Integration Testing (SIT) and User Acceptance Testing (UAT).
- Support deployment of ETL programs into production.
- Provide support for ETL-related incidents and service requests.
- Assist in root cause analysis for ETL failures.
- Support resolution of data integration and data quality issues.
- Maintain proper documentation of ETL processes, data mappings, technical specifications and job schedules.
- Ensure ETL activities comply with IT policies, security standards, and change management processes.
- Assist and support in improving ETL performance and efficiency.
- Support automation and optimisation initiatives.
- Continuously develop technical skills in ETL tools and technologies.

Requirements

- Good understanding and knowledge in Oracle database. Having knowledge in Oracle Data Integrator (ODI) is an added advantage.
- Strong understanding, knowledge, and programming skills in Structure Query Language (SQL) and Procedural Language/Structured Query Language (PL/SQL).
- Good understanding and knowledge in data integration and migration concepts and tools.
- Good understanding in change management process.
- Dedicated, hardworking, professional and eager to learn.
- Effective verbal and written communication skills, critical thinking with problem-solving abilities and strong understanding of analytics.
- Bachelor's Degree in Computer Science, Information Technology, Software Engineering, and/or related field.
- At least one (1) to three (3) years of work experience in IT, data integration, or application support. Fresh graduates with relevant technical skills may be considered.

All applicants must submit their application by **6th March 2026**.
Only short-listed candidates will be notified.